



Hall Vendor Application 2024

Contact: _____

Company: _____

Address: _____

City, State, Zip: _____

Phone: _____

E-mail: _____

Website: _____

For questions call or e-mail:

207-474-2947 or office@skowheganstatefair.com

Hall Vendor Guidelines

General Information

- Fair Dates:** August 8 - 17 2024
- Set up:** (subject to change without notice)
 - Monday August 5th 9:00 am to 7:00 pm
 - Tuesday August 6th 9:00 am to 7:00 pm.
 - Wednesday August 7th 9:00 am to 7:00 pm.

Booth Space

- All spaces are 10'x10'.
- Each space includes 2 seasons passes with parking.
- Vendor must supply tables, chairs, decorations, etc..
- Detailed Vendor information is included in the contract.
- Pricing:**
 - Corner space** - \$400.00 for 10 days
 - Single side space** - \$350.00 for 10 days
 - Please do not send payment with this application, a contract to be signed will follow with a deposit amount due at that time.**
 - Any remaining balance will be due July 31.**
- Electricity:**

Operations that use power to cook or prepare anything will see a power surcharge added to their booth rent. Items that are put on display that are plugged in operate ie: to heat or

to illuminate or broadcast will be considered for surcharge. An electric fan plugged in for personal cooling or a lamp for you to see are not considered for surcharge.

7. Insurance:

Vendor also needs to supply the fair with a certificate of insurance stating they have a general liability policy of \$1,000,000.00, with the Skowhegan State Fair listed as additional insured.

Availability:

- Please note the fair reserves the right to determine final Hall location due to space availability. Please remember available spaces may be limited.
- Corner spaces are limited and are given out on first come first serve basis, if corner spaces are no longer available you will be placed in a regular space.
- Returning Vendors:**
 - Vendors who attended in 2023 get first choice on available space, prior to March 15. However the fair reserves the right to place vendors as they see fit. We do our best to accommodate your request.
 - If you do not respond to this letter by March 15, you will forfeit your space.
- New Vendors:**
 - Spaces are awarded on a first come first serve basis, after March 15, in an available space.

Returning Vendors

Yes, we would like to return for 2024.

Desired space # _____

Sorry, we will not be able to attend this year.

Please keep us on the mailing list for next year.

We understand that should we return another year, the space we previously occupied may not be available.

Returning Vendors please return your application by March 15, 2024 to confirm your Space.

New Vendors

We would like a vendor space in:

Midway Hall Constitution Hall

Please indicate space type & quantity:

Item:	Quantity	Rate	Amount
Corner Space		x \$400.00	
Single Side Space		x \$350.00	
Electric		x \$50.00	
THIS IS NOT A BILL, DO NOT SEND PAYMENT NOW			TOTAL

Product & Electric Needs Description: _____

Return completed form to...

www.skowheganstatefair.com

Skowhegan State Fair, PO Box 39, Skowhegan, ME 04976 or office@skowheganstatefair.com