



# Hall FOOD Vendor Application 2024

**Contact:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Website:** \_\_\_\_\_

## For questions call or e-mail:

207-474-2947 or office@skowheganstatefair.com

## Hall Vendor Guidelines

### General Information

- Fair Dates:** August 8 - 17, 2024
- Set up:** (subject to change without notice)
  - Monday August 5<sup>th</sup> 9:00 am to 7:00 pm
  - Tuesday August 6<sup>th</sup> 9:00 am to 7:00 pm.
  - Wednesday August 7<sup>th</sup> 9:00 am to 7:00 pm.

### Booth Space

- All indoor concession spaces vary in size
- Each space includes 4 seasons passes with parking.
- Vendor must supply tables, chairs, decorations, etc..
- Detailed Vendor information is included in the contract.
- Pricing:**
  - Concession space - 1875.00 for 10 days
  - Please do not send payment with this application, a contract to be signed will follow with a deposit amount due at that time.**
  - Any remaining balance will be due July 31.**
- Electricity:**
  - Operations that use power to cook or prepare anything will see a power surcharge added to their booth rent. Items that are put on display that are plugged in operate ie: to heat or

to illuminate or broadcast will be considered for surcharge. An electric fan plugged in for personal cooling or a lamp for you to see are not considered for surcharge.

### 7. Insurance:

Vendor also needs to supply the fair with a certificate of insurance stating they have a general liability policy of \$1,000,000.00, with the Skowhegan State Fair listed as additional insured.

### Availability:

- Please note the fair reserves the right to determine final Hall location due to space availability. Please remember available spaces may be limited.
- Concession spaces are limited and are given out on first come first serve basis, if corner spaces are no longer available you will be placed in a regular space.
- Returning Vendors:**
  - Vendors who attended in 2023 get first choice on space, prior to March 15.
  - If you do not respond to this letter by March 15 you will forfeit your space.
  - Please let us know if you would like a different space than the one you had last year. We do our best to accommodate your request.
- New Vendors:**
  - Spaces are awarded on a first come first serve basis, after March 15, in an available space.

## Returning Vendors

- Yes, we would like to return for 2024.
- Sorry, we will not be able to attend this year.
- Please keep us on the mailing list for next year.
- We understand that should we return another year, the space we previously occupied may not be available.

## New Vendors

- We would like a vendor space in:
- Midway Hall  Constitution Hall

Please indicate space type & quantity:

Item:	Quantity	Rate	Amount
Concession Space		x\$1875.00	
Electric		x \$50.00	
<b>TOTAL</b>			

**THIS IS NOT A BILL,  
DO NOT SEND PAYMENT NOW**

**Returning Vendors please return your application by March 15, 2024 to confirm your Space.**

**Product & Electrical Needs Description:** \_\_\_\_\_

Return completed form to...

Skowhegan State Fair, PO Box 39, Skowhegan, ME 04976 or office@skowheganstatefair.com

[www.skowheganstatefair.com](http://www.skowheganstatefair.com)