



Hall FOOD Vendor Application 2017

Contact: _____
 Company: _____
 Address: _____
 City, State, Zip: _____
 Phone: _____
 E-mail: _____
 Website: _____

For questions call or e-mail:

207-474-2947 or office@skowheganstatefair.com

Hall Vendor Guidelines

General Information

- Fair Dates:** August 10 - 19, 2017
- Set up:** (subject to change without notice)
 - Monday August 7th 9:00 am to 7:00 pm
 - Tuesday August 8th 9:00 am to 7:00 pm.
 - Wednesday August 9th 9:00 am to 7:00 pm.

Booth Space

- All indoor concession spaces vary in size
- Each space includes 4 seasons passes with parking.
- Vendor must supply tables, chairs, decorations, etc..
- Detailed Vendor information is included in the contract.
- Pricing:**
 - Concession space - 1875.00 for 10 days
 - Please do not send payment with this application, a contract to be signed will follow with a deposit amount due at that time.**
 - Any remaining balance will be due July 31, 2017.**

6. Insurance:

Vendor also needs to supply the fair with a certificate of insurance stating they have a general liability policy of \$1,000,000.00, with the Skowhegan State Fair listed as additional insured.

Availability:

- Please note the fair reserves the right to determine final Hall location due to space availability. Please remember available spaces may be limited.
- Concession spaces are limited and are given out on first come first serve basis, if corner spaces are no longer available you will be placed in a regular space.
- Returning Vendors:**
 - Vendors who attended in 2016 get first choice on space, prior to March 15th.
 - If you do not respond to this letter by March 15th you will forfeit your space.
 - Please let us know if you would like a different space than the one you had last year. We do our best to accommodate your request.
- New Vendors:**
 - Spaces are awarded on a first come first serve basis, after March 15th, in an available space.

Returning Vendors

- Yes, we would like to return for 2017.
- Same space(s) as previous season
 - New space for 2017, Desired space # _____
- Sorry, we will not be able to attend this year.
- Please keep us on the mailing list for next year.
- We understand that should we return another year, the space we previously occupied may not be available.

Returning Vendors please return your application by MARCH 15, 2017 to confirm your Space.

ME Sales Tax No.: _____

Product Description: _____

New Vendors

- We would like a vendor space in:
- Midway Hall
 - Constitution Hall

Please indicate space type & quantity:

Item:	Quantity	Rate	Amount
Concession Space		x\$1875.00	
TOTAL			

THIS IS NOT A BILL, DO NOT SEND PAYMENT NOW

Mail completed form to...

Skowhegan State Fair, PO Box 39, Skowhegan, ME 04976 www.skowheganstatefair.com